

# COMMERCIAL RENTAL APPLICATION

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Property: \_\_\_\_\_

**Please provide company information below.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

EIN: \_\_\_\_\_

In Business From: \_\_\_\_\_

Yearly Gross Sales \_\_\_\_\_ Year End Net Profit \_\_\_\_\_

**Please fill out the following information about the OWNER of the business.**

Name (First, Middle and Last): \_\_\_\_\_ Nickname: \_\_\_\_\_

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Residence: \_\_\_\_\_ Apt. No. \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rent/Mtg Amt: \$ \_\_\_\_\_ mth. Landlord's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Your Personal E-mail Address: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

Monthly Income Derived Solely from Business: \$ \_\_\_\_\_ Total Monthly Income: \$ \_\_\_\_\_

**In the following section, please list the commercial landlord contact information for the past six years.**

**Current** Landlord's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Move-in Date: \_\_\_\_\_

Previous Landlord's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Move-In Date: \_\_\_\_\_ Move-Out Date: \_\_\_\_\_

Previous Landlord's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Move-In Date: \_\_\_\_\_ Move-Out Date: \_\_\_\_\_

**Please provide personal references below (Note: exclude relatives)**

Reference Name: \_\_\_\_\_ How long? \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Reference Name: \_\_\_\_\_ How long? \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

**Please provide bank information below.**

Bank Name: \_\_\_\_\_ Account #: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Loan \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_

Bank Name: \_\_\_\_\_ Account #: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Loan \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_

**Do you have company owned vehicles? Yes / No**

1. Make \_\_\_\_\_ Model \_\_\_\_\_ Lic. Plate \_\_\_\_\_

2. Make \_\_\_\_\_ Model \_\_\_\_\_ Lic. Plate \_\_\_\_\_

**Please provide information on your company's previous creditors.**

Creditor: \_\_\_\_\_

Acct in name of: \_\_\_\_\_

Monthly payment: \_\_\_\_\_ Unpaid balance: \_\_\_\_\_

Creditor: \_\_\_\_\_

Acct in name of: \_\_\_\_\_

Monthly payment: \_\_\_\_\_ Unpaid balance: \_\_\_\_\_

**Do you owe anything else? How much?** \_\_\_\_\_

**In case of emergency, please notify:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Address: \_\_\_\_\_

**Have you, or any of your other employees:**

**Been convicted of a crime?**                      Yes              No

**Been evicted or asked to vacate?**                      Yes              No

**Filed bankruptcy?**                                      Yes              No

**Had claims, suits, or judgments against you?**                      Yes              No

**Paid rent late?**    Yes              No

**If you answered "Yes" to any of the above questions, please explain below.**

\_\_\_\_\_  
\_\_\_\_\_

Why are you moving?

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How did you hear about our rental?

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Is there any information that might appear on your credit, rental or criminal history that you wish to disclose and/or address up front, knowing that failure to disclose such information may be considered grounds for denial of the application?

Yes                      No

Applicant understands and agrees that he/she has only applied for a tenancy. This form is not a lease, but an application and offer to lease which may be accepted or rejected by Landlord. Other prospective tenants may also have applied. If Landlord does not accept this application, the deposit will be refunded except as provided below. If Landlord notifies the applicant that the application has been accepted, applicant must enter into the tenancy applied for or the application deposit of \$100 will be forfeited.

If you deliberately make false or misleading statements on this form, you will forfeit the application deposit. Landlord may, at any time, immediately terminate any agreement entered into in reliance upon misinformation given on this application.

Applicant hereby grants to Landlord full authorization necessary to verify the information on this form, including but not limited to check credit history, rental history, criminal history, income verification, information from public agencies and other information relevant to this application for a commercial tenancy.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Applicant's Name (Please Print)                      Officer- Title                      Company Name

\_\_\_\_\_  
Applicant's Signature                      Date